

PRIMORSKI SEJEM d.o.o.
Čevljarska 17, p.p. 721, 6001 Koper - Slovenia
Tel.: 00386/31/646-030
e-mail: info@gast.si; www.gast.si
TRR: SI56 6100 0001 0351 896
ID SI 60709243

REQUEST FORM

Deadline for the order: 10.1.2024

Company name _____
(other reference data are the same like on application form -mod.1)

CODE	HALL	EXHIBITION AREA

Module no. 2

☐ 1. REQUEST FOR A NON-EQUIPPEAD EXHIBITING AREA

- Each Exhibitor is obliged to communicate the name of the company or contractor that will be furnishing and assembling his exhibition area to the Organizer of the Fair. The company must be approved by the Organizer and must fulfill all the technical and other requirements before the beginning of the Fair.
  *Name of the company hired by the Exhibitor to furnish his exhibiting area:*_____.

  *The company's address:*_____. *Phone:* _____.

☐ 2. REQUEST FOR A PRE-FURNISHED EXHIBITING AREA

- The Exhibitor who decides to choose an indoor pre-furnished area should provide the name of his company high 10 cm that will appear on the sign of his stand and will be 200cm wide and 20cm high (the name should be short and without the logo of the company).
- Choose the carpeting **COLOR**: ☐ red ☐ blue ☐ gray ☐ green ☐ other (specify)_____ ☐ **BRIGHT color** ☐ **DARK color**

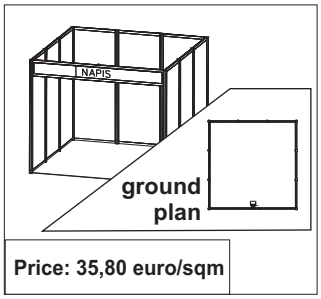
☐ We remove the PVC foil from the mouguette.	
☐ We order the removal of the PVC foil from the carpet.	0,80 EURO/sqm
☐ We order the removal of the PVC foil from the carpet and the use of the vacuum cleaner.	1,80 EURO/sqm

CLASSIC - basic equipment octanorm

☐

- partition walls
- floor carpeting (PVC)
- sign with the company's name (without logo)
- spotlight (1 per 6 sqm)

(condition eletric connection)



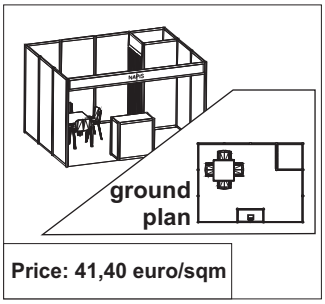
Price: 35,80 euro/sqm

CLASSIC – standard equipment octanorm

☐

- partition walls
- floor carpeting (PVC)
- sign with the company's name (without logo)
- 4 chairs, 1 table
- 1 counter 100x50
- 1 store room (2 sqm)
- curtain
- 1 spotlight (1 per 6 sqm)

(condition eletric connection)



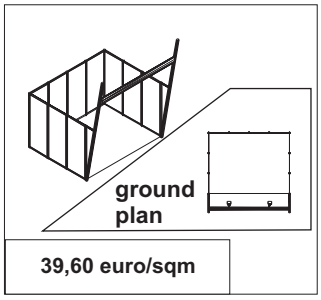
Price: 41,40 euro/sqm

The prices do not include VAT.

2/1 REQUEST FORM

ELEGANCE - basic equipment

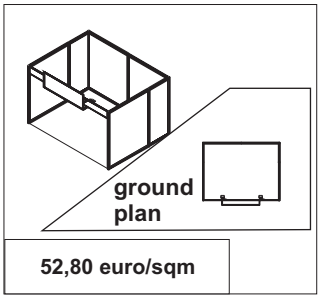
- partition walls
- floor carpeting (PVC)
- an ELEGANCE type sign with the company's name (without logo) (height 500 cm)
- 1 spotlight (1 per 6 sqm)
(condition eletric connection)



39,60 euro/sqm

MAXIMA - basic equipment

- partition walls MAXIMA
- floor carpeting (PVC)
- a MAXIMA type sign with the company's name (without logo)
- 1 spotlight (1 per ¸6 sqm)
(condition eletric connection)



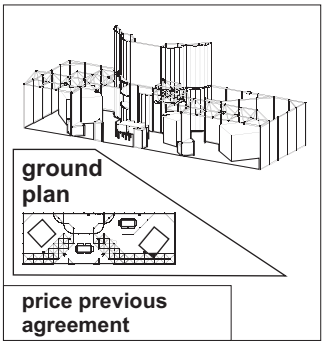
52,80 euro/sqm

Based on your ground plan

- assembling according the ground plan submitted by the Exhibitor or the company in charge of the assembling

- the construction will be based on the standard assembling options

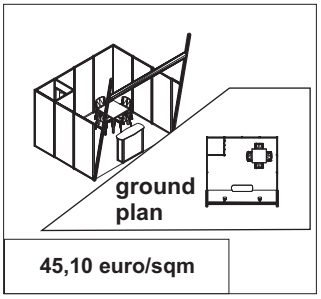
For the sketch use the ground plan on page four.



price previous agreement

ELEGANCE – standard equipment

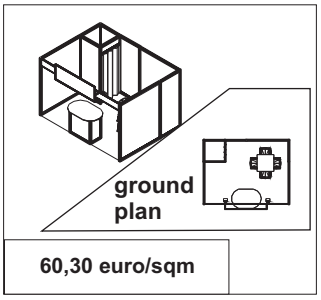
- partition walls
- floor carpeting (PVC)
- an ELEGANCE type sign with the company's name (without logo) (height 500 cm)
- 4 chairs
- 1 table
- 1 counter 100x50
- 1 store room (2 sqm)
- curtain
- 1 spotlight (1 per 6 sqm)
(condition eletric connection)



45,10 euro/sqm

MAXIMA – standard equipment

- partition walls MAXIMA
- floor carpeting (PVC)
- a MAXIMA type sign with the company's name (without logo)
- 4 chairs
- 1 table
- 1 counter 100x50
- 1 store room (2 sqm)
- curtain
- 1 spotlight (1 per 6 sqm)
(condition eletric connection)

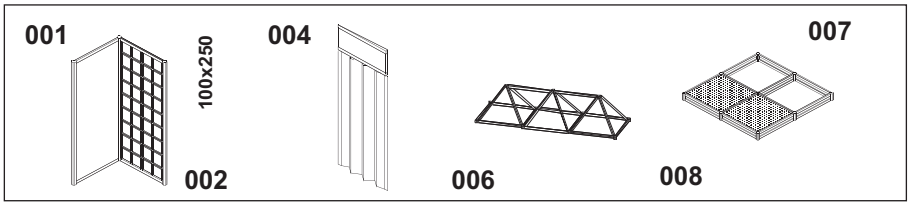


60,30 euro/sqm

3. REQUEST FOR OTHER EXHIBITION AREA EQUIPMENT

WALLS, PANELS, DOORS

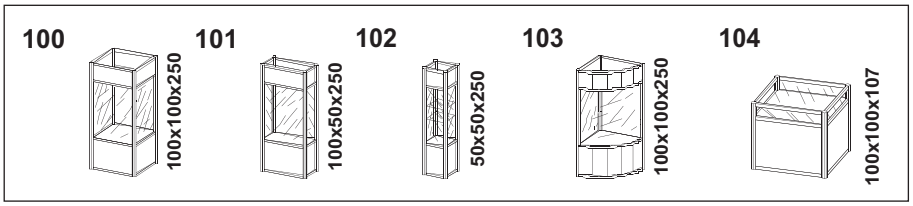
Number of articles		Price / article
001	wall panel 100x250	27,50 euro
002	wall raster	32,50 euro
003	Plexiglas wall	78,00 euro
004	rolling doors	25,90 euro
005	curtain	8,30 euro
006	"octa tm" structure	24,20 euro
007	ceiling raster 100x100	9,90 euro
008	ceiling raster/ full 100x100	23,10 euro

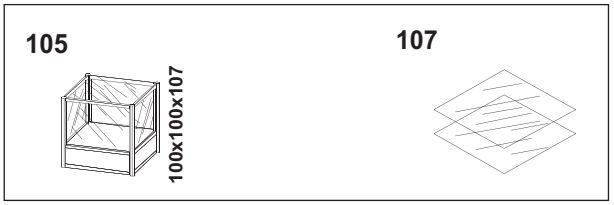


The prices do not include VAT.

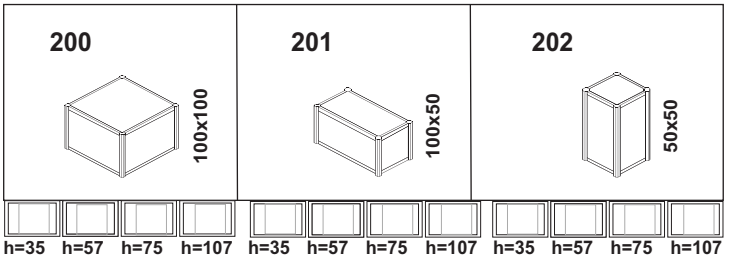
SHOWCASES, FLOORING

Number of articles			Price / article
	100	showcase 100x100x250	75,00 euro
	101	showcase 100x50x250	104,00 euro
	102	showcase 50x50x250	75,00 euro
	103	showcase(half circle) h=250	120,00 euro
	104	low showcase with glass top, h=107	76,80 euro
	105	low showcase, h=107	76,80 euro
	107	glass shelf 100x50	10,00 euro





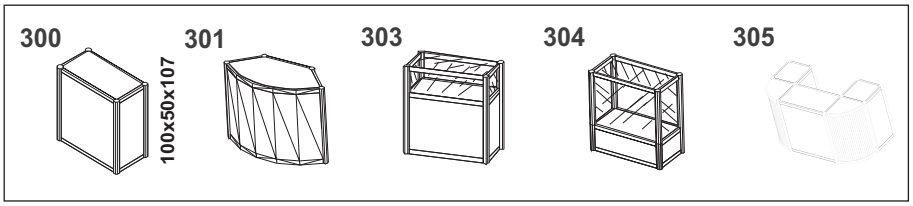
	200	raised flooring element 100x100	36,90 Eur
	201	raised flooring element 100x50	36,90 Eur
	202	raised flooring element 50x50	36,90 Eur



Please denote desired height.

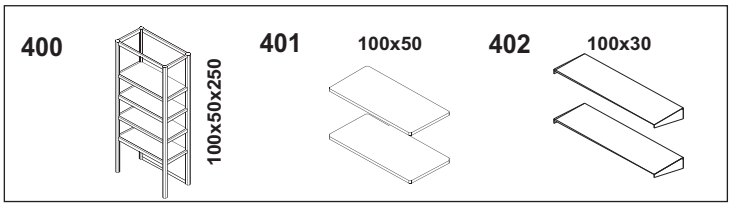
RECEPTION COUNTERS The offer does not include the shelves, which should be ordered separately (see offers 400 and 401)

Number of articles			Price / article
	300	reception counter no shelfs 100x50, h=107	42,40 Eur
	301	reception counter no shelfs (half circle), h=107	46,00 Eur
	303	reception counter (with glass top), h=107	60,00 Eur
	304	reception counter (all glass), h=107	76,80 Eur
	305	reception counter (half circle), h=107	141,00 Eur



SHELFS

Number of articles			Price / article
	400	shelf unit 100x50, h=250	49,00 Eur
	401	wooden shelf 100x50	8,90 Eur
	402	independent wooden shelf 100x30 (3x)	27,50 Eur



FLOOR CARPETING

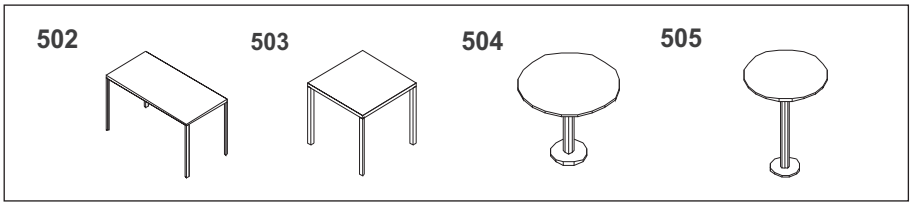
Number of articles			Price / article
	501	floor carpeting PVC sqm	7,50 Eur

Write down the color of the floor carpeting

The prices do not include VAT.

TABLES, CHAIRS

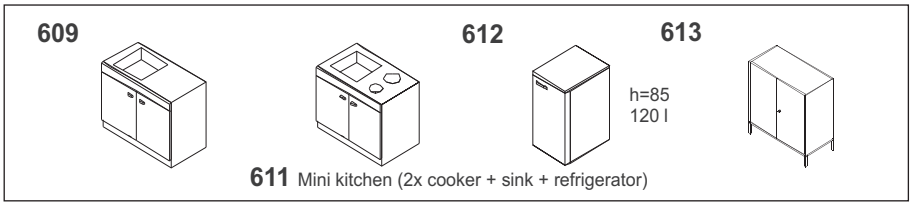
Number of articles			Price / article
	502	table 120x70	18,20 Eur
	503	table 80x80	15,50 Eur
	504	round table Ø60 Ø80	15,50 Eur
	505	bar table	21,30 Eur
	506	chair with cushion	13,90 Eur
	508	bar chair	16,50 Eur

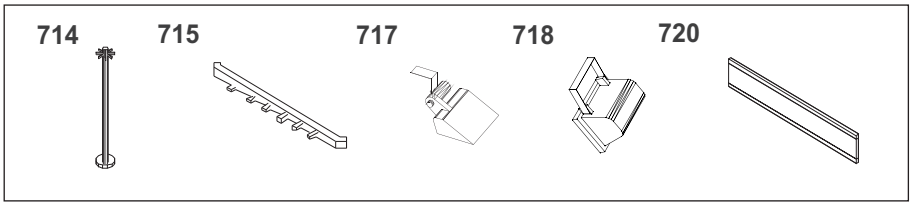




KITCHEN EQUIPMENT

Number of articles			Price / article
☐	609	kitchen unit with sink	100,00 Eur
☐	611	mini kitchen unit	161,00 Eur
☐	612	refrigerator	64,00 Eur
☐	613	catalogue holder	36,00 Eur

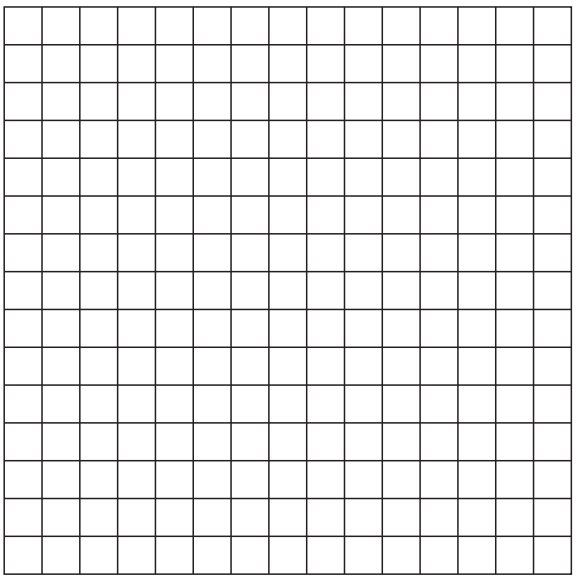




OTHER EQUIPMENT

Number of articles			Price / article
☐	714	coat rack	15,00 Eur
☐	715	coat rack fixed on wall	5,00 Eur
☐	716	wastepaper basket	4,00 Eur
☐	717	spotlight 100 W	19,00 Eur
☐	718	spotlight 300W	24,00 Eur
☐	720	front sign 200x30 cm (without inscription)	21,00 Eur
☐	721	front sign 200x30 cm with the construction	73,00 Eur
☐	722	single inscription (standard)	52,00 Eur
☐	723	logo (to be ordered separately)	On offer
☐	724	column	6,00 Eur
☐	725	lamel	2,30 Eur
☐	727	stand for prospectuses (floor)	35,00 Eur

GROUND PLAN OF THE EXHIBITING AREA



M: 1 : 200 ☐ =1 sqm

M: 1 : 100 ⊞ =1 sqm

The ordering party is to draw the plan and mark out the equipment with consecutive numbers as used in the list above (item 3 - equipment) - draw only if you need non-standard equipment

Please indicate on your stand layout positions for a telephone jack, power and other electrical sockets, water supply and outflow.

The Exhibitor will take possession of the articles requested on _____

The prices do not include VAT.

Terms of Use for Exhibition space equipment

1. Order – Order Form
The exhibitor – client orders services with a fully and correctly completed Order Form. The exhibitor – client must be submitted to the Contractor by no later than the deadline for orders. By confirming the Order Form, the exhibitor – client irrevocably orders services and agrees with conditions of the Contractor. For the exhibitor – client the Order Form is a binding and irrevocable Addendum to the Application Form. Provisory orders will not be considered by the Contractor.

2.
With the order, the exhibitor – client obliges to pay for the services marked on the Order Form at valid service prices and under the conditions carried out by the Contractor.

3.
Fully and correctly completed Order Form is the condition for the implementation of the order.

4.
The Contractor reserves the right to select the material and equipment required to carry out the order, unless otherwise agreed.

5. Termination of contract
In case of order cancellation more than 7 days prior the beginning of the event, the Contractor is entitled to a cancellation fee in the amount of 15% of the value of the order. In case the contract is terminated less than 7 days` prior the beginning of the event, the amount of the cancellation fee is 50% of the value of the order. In both cases the cancellation fee is the agreed lump-sum compensation for the loss sustained by the Contractor.

6. Terms of Payment
The exhibitor – client receives a pro forma invoice which is obliged to settle by the due date stated on the invoice. Remittance of this payment is a condition for the implementation of the order. The Contractor shall issue an invoice to the exhibitor - client either after the service has been completed or at the end of the event. The Contractor reserves the right to charge the legal penalty interests charge or late payments to the exhibitor - client. Any objections to the issued invoice must be submitted within eight days after the issuance of the invoice. If the exhibitor – client only partly objects to the invoice, they are obliged to pay the undisputed part within the agreed period.

7. Cancellation of the order
The Contractor reserves the right to cancel the previously confirmed contract in the following cases:
• if the exhibitor – client fails to settle their liabilities in a timely manner;
• If the exhibitor - client has outstanding past debts owed to the Contractor;
• If the exhibitor's – client's requirements are in violation of the general terms of work on the exhibition grounds.

8. Force majeure
In the case of event cancellation due to force majeure, the Contractor is entitled to 50% of the agreed value of the order.

9. Technical conditions
The exhibitor – client has to supply all technical requirements required for implementation of the exhibition space or preparation of technical connections in timely manner (within the due date of the order, which is stated in the header of the Order Form) and in written form (by email, fax, regular post).
All the applicable regulations on fire safety, safety at work, and general provisions of work on the exhibition grounds must be complied in the order.

10. Conditions of acceptance
Collection of the order shall be carried out by the exhibitor - client and the Contractor's representative by no later than:
• 12 hours prior to the beginning of the event, for equipped exhibition space,
• 2 hours prior to the beginning of the event for electrical, telecommunication and water connections,
• up to the beginning of the event for any additional orders and services that were not ordered within due date. The exhibitor - client, who fails to collect the completed order in time, shall not be entitled to refunds for any services provided.

11.Guarantees and insurance
a) The Exhibitor/Client is obliged to look after the hired equipment and supplies. The exhibitor - client will be held fully responsible for any damage or loss sustained.
b) The Contractor shall not be held responsible for orders (forms) that have been submitted incorrectly. The Contractor will charge a fee for any corrections and additional interventions, arising from the change of the order.
c) Any interventions in the construction, installation, or equipment without the prior knowledge of the Contractor are not allowed.
d) The exhibitor – client is not allowed to sublet the exhibition space, installations, leased equipment, or materials to a third party. In case of violation the Contractor reserves the right to charge a contractual penalty in the amount of 50% addition of the value of the order on this Order Form.

12. The exhibitor – client renounces all objections, arising from copyright.

13. The Contractor obliges to hand over cleaned exhibition space and equipment.

14. Any dispute between the parties shall be dealt with by the District Court of Koper.

Place and date _____ Stamp _____ Company`s signature _____